



Sweet Relief Nursery and Preschool Application Form 2020-2021

Name of child: _____ DOB: _____

Applying as: matriculating in house student _____ sibling _____ new student _____

How did you hear about us? _____

Pre-enrollment Registration Process:

- Class requests should be sent via email starting at 8:30 AM on the dates noted below. Class requests are **first come first served, emails sent prior to 8:30 AM will be discarded**. Please email preferred days of week to sweetrelief143@aol.com.
- **Current matriculating student and sibling registration** will be done via email **beginning on Monday January 13th**. This form must be completed afterwards, delivered to SR, and accompanied by a *\$100 non-refundable application fee*. Both the fee and this form must be received on or before January 17th by end of day (3:30 PM) for placement consideration.
- **Open / public student registration** will be done via email **beginning on Monday January 27th**. This form must be completed afterwards, delivered to SR, and accompanied by a *\$100 non-refundable application fee*. Both the fee and this form must be received on or before January 31st by end of day (3:30 PM) for placement consideration.
- Please use the SR mailbox hanging outside to the left of the classroom sliders for all payments now and going forward.

After Your Child is Placed:

- Acceptance notifications will be sent out within a week's time of receiving application.
- Upon notification of your child's placement, a \$350 deposit reserves your child's spot and serves as confirmation that you are contracted with us for the academic year. This will be deducted from your first tuition payment. TO BE CLEAR: your child is not considered enrolled until receipt of this payment.
- Individual Enrichment Class fees will be invoiced bi-monthly and are not part of your tuition.
- Fees, deposits, and tuition are all non-refundable.
- Equal opportunity will be provided to all registrants via a tiered lottery process honoring priorities as listed above.
- No refunds on vacation, sick or snow days. You may sell your class to another enrolled student.
- A \$200 Capital Contribution fee is due on or before the 2nd Monday in February.
- First 25% tuition payment is due on or before 3/1; second 25% is due on or before 6/1; final 50% is due on or before 9/1. **NOTE:** You each will receive ONE tuition invoice mapping out your specific payments- amounts and dates due. Record these in your agenda-as no additional invoices will be sent as reminders. If applicable, your \$350 will be deducted from your first payment.

Nursery School Program: 8:30 AM –12:00: M-F - Enrichment Classes on Wed and Thurs. (refer to Programs Tab on Sweet Relief website)

Student must be twenty (20) months of age by September 1: only 2 ambulatory 20 mo. old students allowed per class.
 Remaining 8 students must be 24 mo. old by September 1.
 Please indicate 1st, and 2nd choices.

Options: M AM / W AM OR T AM / TH AM Optionally add a Friday AM class to either of these choices.

Friday AM class will be a mixed Nursery / Preschool class.

Requests: _____ Special scheduling requests will be honored whenever possible.

Preschool Program: 12:00 – 3:30 PM M-TH - Enrichment Classes on Mon/Tues/Wed. (refer to Programs Tab on Sweet Relief website)

Students should be 2.9 by September 1. Younger children may be accepted per Director approval.
 Please indicate 1st, and 2nd choices.

Options: M PM / W PM / F AM OR T PM / TH PM Optionally add a Friday AM class to the T / TH selection.

Friday AM class will be a mixed Nursery / Preschool class.

Requests: _____ Special scheduling requests will be honored whenever possible.
 Fewer days may be considered for matriculating students.

Parent/Guardian Name: (Print) _____

Address: _____ Email (most frequently checked) _____

Phone (most frequently checked): _____ Name of sibling/s who attended SR (if applicable) _____

I have read, understand and agree to comply to the policies surrounding the registration process:

Signature of Parent/Guardian

Date